

Business and Industry Preparedness

Preparedness Outreach for Costa Mesa Business Community

- Scheduled training sessions with employees, small groups or internal supervisors and/or managers
- Assist in the coordination of a site evacuation drill
- Provide preparedness information for internal newsletters and bulletins
- Provide opportunities to participate in city training and exercises

Suggested Topics for Employee Presentations

- Hazards – identify specific hazards in the workplace and at home
- Mitigation – remedy identified hazards in the workplace and home
- Evacuation Plan Review– identify exit routes and safe meeting place, location of safety equipment, utility shut off, and emergency supplies
- Security issues – location of hazards, large quantities of chemicals/hazardous materials, appropriate disposal, suspicious people, packages or articles
- Response Plan Review – who will do what on each floor or office suite
- Communication Plan - emergency contact information for all employees, communication amongst employees, post-disaster and after hours communication plan
- Fire safety – fire protection features of the workplace
- Preparedness Kits – identify specific kits for the workplace, home and car

Advanced Training Programs to Consider for your Employees

- BERT (Business Emergency Response Team)

Requires 10 to 20 hours of training. Mid managers, frontline supervisors, maintenance crews, floor team leaders are good candidates. Topics can be specialized - includes light search and rescue techniques, incident command structure, terrorism awareness, disaster medical operations, communications and exercise activity. Some related costs: consumable and practice supplies and materials (first aid materials, tools, gloves, printing of handouts, extinguisher training). Please request specific details from CMFD for this program delivery.

- CERT (Community Emergency Response Team)

20-hour program offered in the community 4 times annually – evenings, weekdays or Saturdays. Business may participate as a host site for the community to allow employees to attend or encourage employees to attend a class in their community or in the city. Please request specific details from CMFD for this program delivery.